Exwick Community Centre

**HELP KEEP EXWICK COMMUNITY CENTRE COVID-19 SECURE**

1. **You must not enter if you or anyone in your household has COVID-19 symptoms.** If you develop symptoms whilst you are at the Centre, please self-isolate in the **Meeting Room** until someone is able to get you home/to a safe place.
2. **If you develop COVID-19 symptoms within 7 days** of visiting Exwick Community Centre alert Test, Track and Trace. Alert the Centre Manager on 07307 725 111 and alert the organiser of the activity you attended.
3. **Maintain 2 metres social distancing as far as possible:** Wait behind the marked lines as you go through the entrance hall to your activity and observe the one-way system marked.
4. **Use the hand sanitiser provided** on entering the premises. Clean your hands often. Soap and hand dryers are available in the toilet. Soap and paper towels are provided in the kitchen.
5. **Avoid touching your face, nose, or eyes.** Clean your hands if you do.
6. **“Catch it, Bin it, Kill it”.** Tissues should be disposed of into one of the rubbish bags provided. Then wash your hands.
7. **Check the organisers of your activity have cleaned door handles, tables, other equipment, sinks and surfaces before you arrived.** Keep them clean. We cannot clean all surfaces at the Centre between each hire.
8. **Take turns to use confined spaces such as corridors, kitchen and toilet areas.** Standing or sitting next to someone is lower risk than opposite them. Briefly passing another person in a confined space is low risk.
9. **Keep the premises well ventilated. Close doors and windows on leaving.**
10. **Wash your clothes when you get home** to reduce risk of transmission.

This hall was last cleaned at: am/pm/eve on: